

Job Description—Patient Advocacy Program

The Patient Advocacy Program staff person will lead IGCS's patient advocacy efforts and be responsible for ongoing initiatives related to IGCS patient advocacy. The individual will be responsible for the development and delivery of various initiatives/programs and report to the CEO.

Responsibilities

- Establish and/or maintain beneficial relationships throughout domestic and international gynecologic cancer advocacy communities in conjunction with the IGCS Global Meeting.
- Assist in the development of local advocacy groups where they currently do not exist.
- Well in advance of the IGCS Global Meeting, cultivate meaningful patient advocacy relationships in the region.
- Develop culture-, population-, and country-specific and -appropriate programming and courses that facilitate the empowerment of women, patients/survivors, caregivers, family members, the larger advocacy community, and the public globally to be conducted especially at the IGCS Global Meeting but also at local meetings.
- Promote health equity in terms of both gynecologic cancers and overall women's health.
- Facilitate (1) understanding of the connection between gynecologic cancers and other health issues and cancers [e.g., ovarian and breast cancers] and (2) cross-cancer site collaboration
- Develop training elements specific to advocacy community needs.
- Devise evaluation strategies/mechanisms to monitor program/initiative performance and value.
- Develop resource material and tools as needed and where none exist.
- Facilitate post-meeting empowerment and advocacy development along with group-to-group collaboration.
- Ensure that all advocacy programming is open to and accessible to all women, patients/survivors, caregivers, and family members, representing all populations affected by gynecologic cancers.
- Assist in developing patient advocacy content and identifying resources for the IGCS website.
- Assist in strategic planning for advocacy initiatives/programs, ensuring that they are consistent with and supportive of IGCS mission and strategic objectives.
- Assist with grant writing and review as requested.

Requirements

- Broad and long-standing relationships in patient advocate and research communities—domestically and internationally.
- Extensive experience with patient advocacy groups domestically and internationally.
- Understand and exhibit cultural competence in all efforts and interactions.
- Strong lay understanding of gynecologic cancers, treatment options, and research priorities and trends.
- The ability to work independently but also as a team member.
- Expertise in program development, conduct/management, and evaluation.
- Grant writing and review experience.
- Teaching and/or mentoring experience.
- Excellent organizational, leadership, management, interpersonal, problem-solving, writing, and communications skills.